

Padbury Parish Council

DRAFT Minutes of the Padbury Parish Council meeting held on Tuesday 23rd April 2024 at 7pm

Present: Councillors S Dickens (Chairman), F Morris, D Green, V Murray and D Barnes

Also present: P Molloy (Clerk) and three residents

85. **Period of Public Participation**

Resident raised concerns regarding the HGVs coming through the village, especially between 6-8am. Also concerned regarding possible traffic from the new solar farm. Resident advised that if they have an EWR or HS2 sign in the window they can be reported, details are on the council website. Agreed that clerk would email EWR and HS2.

86. **Apologies** – Councillor P Burton and Buckinghamshire Councillors B Stanier and J Chilver.

87. **Declarations of Interest** – Councillor D Green for points 6.6 (tennis club) and 7.1 (24/00791/APP).

88. **Minutes**

Resolved to approve the minutes of the meeting of the Parish Council held on the 13th February 2024 as a correct record - PPC/05/23-24.

89. **To receive updates from Buckinghamshire Councillors**

None present.

90. **Sports Field, Play Area and Woodland**

90.1 Pavilion – Members reviewed and resolved some amendments to the booking fees. Members resolved the hire agreement.

90.2 Members reviewed the Pavilion schedule of costs.

90.3 Members resolved quote for works to the car park, Empire Landscapes, cost £4210 plus VAT.

90.4 Members agreed to relocate the water tap to outside, cost £100-£130.

90.5 Members didn't agree to purchase the trolley for the tables at present.

90.6 Tennis Club – Members reviewed the items raised and resolved the following: 1) access path – quote to be obtained for weed killer and stones, 2) water standpipe nearer the courts – not agreed and 3) contributing towards the court resurfacing costs – to be considered if/when S106 funds received. Members approved the cost of £125 for a new timer switch to be fitted.

90.7 Pavilion building insurance valuation – Members noted received this afternoon and circulated, figures advised.

90.8 Play area – Members noted the annual inspection has been booked. Members resolved cost of £50 plus VAT to accompany the inspector. Councillors Burton, Dickens and Murray to attend.

90.9 Woods – See point 97.2.

91. Planning

- 91.1. New Applications - Members considered the following applications:
- 22/03695/AOP – Outline application for up to 79 dwellings and associated works with all matters reserved except for access – Land North of A413. Opposes.
 - 24/00791/APP – Conversion of barn outbuilding with alterations and extensions to dwelling with allocated car parking spaces and private amenity space – 7 Bennetts Close. Opposes (comments agreed). Councillor D Green did not take part in the vote.
- 91.2. Members noted applications dealt with under delegated procedures, see list at end of minutes.
- 91.3. Members noted applications pending consideration and decisions made by Buckinghamshire Council since the last meeting, see list at end of these minutes.
- 91.4. Councillor D Green gave overview following recent NBPPC meeting and suggested that council views are needed on all three sites that have been called in.

92. Finance

- 92.1. Members noted the balances for the bank accounts as at 31st March 2024 are as follows:
- Barclays Community Current account ending 959 £17,253.94
 - Barclays savings account ending 970 £48,889.49
 - Barclays Millennium Wood account ending 198 £15,073.51
- 92.2. Members noted payments made since the last meeting, see list at end of these minutes.
- 92.3. Members resolved to make the following payments:
- Wave: £80.23 Pavilion water 15th January to 14th April. Direct debit
 - R Gough: £50 Painting the pavilion wall.
 - EON: £1870.80 (£1559 plus £311.80 VAT) To install new streetlight in Spingfields.
 - Buckinghamshire Best Kept Village Competition 2024: £25
 - M Tweed: £37.50 Pavilion cleaning for April
 - A Pickets: £765 To supply and fit three new column lights
 - NPower: £317.14 (£302.04 plus £15.10 VAT) Street lighting for March. Direct debit
 - NPower: £16.68 (£15.89 plus £0.79 VAT) Street lighting for March. Direct debit
- 92.4. Members noted the following income for March: £3579.44 S106 payment, £50 Padbury Pump advertising and £107.64 bank interest.
- 92.5. Members approved the Income, Expenditure, Summary and Budget year to date statements as at 31st March 2024. Members noted that these form the financial basis for the Annual Governance and Accountability Return.
- 92.6. Annual Governance and Accountability Return (AGAR) – Members reviewed and agreed page 5 – Section 2 Accounting Statements 2023/24 for accuracy. Members noted that the Internal Auditor has reviewed all documentation electronically.
- 92.7. Members reviewed and agreed the Bank Reconciliation, Explanation of Variances and the Asset Register for 2023-24. Members approved the updates to the Asset Register.

- 92.8. Members reviewed and approved the March bank statements and the bank reconciliation and the chairman signed both.

93. Other Parish Council Business

- 93.1. Right of way lease – Online meeting held with Savills, overview provided. Await response from Savills.
- 93.2. Members agreed to accept offer of a bench left in a residents will and agreed to place it in the playground to replace an existing bench. Clerk raised some queries, await response from solicitors.
- 93.3. Members resolved entry to Best Kept Village Competition, cost £25.
- 93.4. Members resolved the following policies: Developer's Protocol and CCTV Policy.
- 93.5. Annual Parish Meeting and Opening Event for Pavilion – Monday the 20th May, 6-8pm. Members agreed tea, coffee, biscuits and cake to be served.
- 93.6. Consultation on Trading Licences – Members resolved response.
- 93.7. Members reviewed insurance questionnaire and agreed to query the cover for the tennis courts and multi-use games area. Members noted long term agreement now broken due to claim.
- 93.8. A413 verge – Members discussed and Councillor Dickens agreed to take a look and if he's unable to do, quote to be obtained.

94. Funding

- 94.1. Clerk met with the Community Board Manager and awaits a response as to whether we can apply for funding for the zip wire. Members noted 50% match funding required.
- 94.2. Look at Fairhive for possible grants.

95. Contracts and Similar Matters

- 95.1. Members noted, Devolved Services for 2024-25 Agreement signed by the parish council. Councillor Green agreed to review agreement to check that we are doing all that is required of us.
- 95.2. Members noted, Agreement for playground and verge mowing is signed and insurance details provided.
- 95.3. Dog waste collection service for 2024-25 – Members resolved.

96. Meetings, Events and Training

- 96.1. Community Boards Meeting – date to be advised.
- 96.2. North Bucks Parishes Planning Consortium – 19th June, Councillor Green attending.
- 96.3. Greener Padbury Group – 14th May, Councillor Murray attending.
- 96.4. Parish Liaison Meeting – 24th April and 26th June.
- 96.5. East West Rail Local Representatives meeting – 9th May.
- 96.6. Training – as details circulated.

97. Maintenance/Environmental Issues

- 97.1. Jobs around the village – Updated list circulated.
- 97.2. Greener Padbury Group – Members resolved the following: 1) the clearing of some blackthorn in the woods, 2) scything course on the 6th July and 3) various tables in the playground on the 7th July as details circulated and a bee cut out to be placed on the fencing.

98. Highways

- 98.1. Traffic Calming Measures – Clerk provided an update and a meeting is being held online with Buckinghamshire Highways.
- 98.2. Lower Way moving traffic enforcement camera – expect update mid May regarding the go live date.

99. Matters dealt with between meetings

- 99.1. Purchase of a second hand hedge trimmer agreed.
- 99.2. Councillor Barnes attending planning training, cost £50.
- 99.3. Padbury Pump Advertising – policy finalised and added to website.
- 99.4. Agreed to carry out insurance valuation for pavilion, cost £220 plus VAT.
- 99.5. Football clubs end of season presentation on the 1st June, now 18th May.
- 99.6. Community Board Boundary Review Survey – completed and submitted.
- 99.7. Devolved Services Agreement 2024-25 signed.
- 99.8. Benches outside pavilion, timbers to be replaced, cost £120 plus VAT per bench.

100. Dates of next meetings – Members noted:

20th May (Annual Parish Meeting), 21st May (Annual Meeting of Parish Council), 9th July, 10th September and 10th December

Meeting closed at 9.15pm

Signed.....Chairman / Date.....

Planning applications dealt with under delegated procedures:

- 24/00447/APP – Householder application for single storey side extension to form annex accommodation – Pen Y Bank, Main Street. No objection.
- 23/03885/ALB – Listed building application for installation of solar panels on roof – Lime Tree House, Bryne Lane. No objection.
- 24/00867/APP – Householder application for install EV charging point to face of wall at rear of Bennetts Farmhouse - Bennetts Farmhouse, Main Street. No objection.
- 24/00868/ALB – Listing building application for install EV charging point to face of wall at rear of Bennetts Farmhouse - Bennetts Farmhouse, Main Street. No objection.

Planning decisions made by Buckinghamshire Council since the last meeting:

- 24/00301/APP – Householder application for demolition of single storey garden room and replace with single storey side/rear extension. Erection of front porch. Insertion of rooflights and windows and fenestration alterations. Installation of solar panels – 4 Bennetts Close. APPROVED
- 24/00342/ALB – Listed building application for replacement of outbuilding roof from corrugated sheet to slate tile – 15 Old End. CONSENT GRANTED
- 24/00447/APP – Householder application for single storey side extension to form annex accommodation – Pen Y Bank, Main Street. APPROVED
- 23/03885/ALB – Listed building application for installation of solar panels on roof – Lime Tree House, Bryne Lane. CONSENT REFUSED

Planning applications pending consideration by Buckinghamshire Council:

- 22/03735/APP Householder application for proposed freestanding solar photovoltaic system – College Barn, Thornborough Road
- 24/00143/APP - Householder application for detached single storey building at rear of dwelling to provide garage and garden store, remove silver birch tree and remove leylandii hedge to northeast boundary/new native species hedgerow planted to northeast boundary – Bennetts Farmhouse, Main Street

Schedule of payments paid between meetings:

- Morleys (Bicester) Ltd - £1692.41 new tables and chairs for the pavilion
- P Molloy - £612.49 February net salary and expenses (toilet roll and new kettle).
- HMRC - £3.00 PAYE for February
- R Gough - £52.50 caretaker for February, paid by standing order
- M Jackson - £50 gates for February, paid by standing order
- Heron Signs - £230.64 new sign for the pavilion
- A P Electrical Installations – £140 new socket at pavilion
- A to Z Energy Solutions - £1392 cavity wall insulation at the pavilion
- EON - £348 new LED lantern by Amblers Way
- Evergreen Machinery - £50 payment towards hedge trimmer
- Greener Padbury Group - £100 payment towards maintenance at the woods (as agreed at February meeting)
- Buckinghamshire Council - £350.52 emptying of dog waste bins for 2023-24
- NPower - £16.88 streetlights for January. Direct debit
- NPower - £354.56 streetlights for January. Direct debit
- P Molloy - £100.34 bike rack, cleaning products for pavilion, mobile top up, 2 files and 1 set of dividers
- Phillips Print & Stationers - £9.82 to print and laminate signs for the pavilion
- F Morris - £131.97 new battery for tractor
- EON - £378 new LED street lantern (outside 9 Springfields Court)
- EON - £162 attend to streetlight on Springfields, replumb leaning column
- Savills - £5 wayleaves & sundry, right of way, paid by standing order
- Savills - £180 playground rent, paid by standing order
- Oakpark Alarms - £2220 CCTV at pavilion
- M Tweed - £21 March cleaning at pavilion
- R Gough - £52.50 Caretaker for March, paid by standing order
- M Jackson - £50 Securing the gate for March, paid by standing order
- NPower - £15.71 Street lighting for February. Direct debit
- NPower - £309.22 Street lighting for February. Direct debit
- P Molloy - £602.66 Net salary for March and expenses (paint, paint brush and gate sign)
- HMRC - £3 Employee PAYE.
- NBPPC - £20 annual membership fee
- BMKALC - £148.05 annual membership fee
- EON Energy Solutions - £228.60 street lighting maintenance for quarter ending March 2024
- B Knight - £190 Internal audit fee
- Lynch Garden Services - £530 Park and village mowing
- Phillips & Sons (Buckingham) Ltd - £236.55 April/May addition of the Padbury Pump